

Interim annex to Behaviour for Learning Policy

May 2020

At Woolston Brook School, we will always put the safety and wellbeing of pupils and staff as our number one priority. This is always the case, but especially so during this crisis. The purpose of this Behaviour Policy amendment is to outline how we intend to ensure safety is paramount and what measures will be required to do so. We have also made sure we are up to date with the most current national and local guidance, including that which applies to a special provision.

We are aware the restrictions seem severe and the language stern, it is only to reiterate the importance of taking care of one another. Everyone involved in the school's community wants to feel confident that school is safe, secure and the best place for meaningful learning.

Version control and dissemination

This is version 1.0 of this annex. It will be reviewed by our Senior Leadership team on a weekly basis as circumstances continue to evolve or following updated Department for Education advice or Local authority guidance. It is available on the school website here <https://woolstonbrookschoo.co.uk/policy-documents-2/> and is made available to staff by internal e mail and placement on Policies folder of OneDrive in Office 365.

1. Principles of the policy:

1.1 Following schools being closed to the majority of pupils, the Department for Education have announced a phased-re-opening of Schools. As a Special school, there is no specific instruction regarding the order in which pupils should be invited to return, but that the decision be made by head teachers based on risk assessments of individual pupils.

1.2 This appendix to our Behaviour Policy details adaptations made during the time delivering face-to-face sessions, rather than providing the typical school day experienced up to April 2020.

1.3 To make it easy to read, this appendix talks about *teachers*. But when we use the word *teachers* we also mean *other staff with responsibility for pupils*.

1.4 This policy appendix is guided by the Department for Education Guidance released throughout May 2020 regarding the re-opening of schools and other education establishments.

1.5 This policy appendix is specifically intended to:



- ensure the safety of every member of staff and pupil during this time
- Support young people by giving them the skills to be able to take responsibility for their safety during this time
- tackle incidents/instances of poor behaviour effectively and fairly during this time, within the context of each individual pupil's SEMH needs
- allow teachers to feel safe and supported during this time
- foster an environment where all members of the school community respect and adhere to the social distancing guidance during this time

1.9 The information in this policy will be communicated:

- to pupils – in the letter sent home on Monday 1st June 2020, in the first session held on pupils' first day of face-to-face sessions and in the relevant section of our website
- to teachers – by internal e mail and placement on Policies folder of OneDrive in Office 365 and in the relevant section of the website.
- To parents/carers – in the letter sent home on Monday 1st June 2020 and in the relevant section of the Academy's website

2. What we expect pupils to do during this time

2.1 Pupils must only enter the building as instructed by staff, so as to ensure social distancing

2.2 Pupils must not bring in personal belongings to school, apart from pack lunch, mobile phone and any medical/personal hygiene products. Any personal belongings brought in must not be shared or made available for others to come into contact with in any way.

2.3 Pupils must sanitise their hands on entering the school building. No pupils will be permitted beyond the reception area unless they have either washed their hands for a minimum of 20 seconds or thoroughly sanitise using hand sanitiser available.

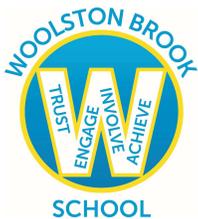
2.4 Pupils must wait to be accompanied to the classroom they will be using that day. They must walk directly to the classroom they have been assigned. Pupils are not permitted to move around the building freely or open any closed door.

2.5 Pupils must sanitise their hands on entering the classroom.

2.6 Pupils must only sit at their assigned desk. Pupils must not touch any desk assigned to another pupil or any equipment on a desk assigned to another pupil.

2.7 Pupils must not attempt to make physical contact with any person.

2.8 Pupils must not attempt to deliberately move within 2 meters of any person.



2.9 Pupils must not deliberately and unnecessarily perform actions associated with symptoms of Covid-19, for example but not limited to, coughing and/or sneezing.

2.10 Pupils must follow the government guidance when needing to cough or sneeze by covering their mouth and nose with a tissue or coughing or sneezing into their arm.

3. What we expect our teachers to do during this time

3.1 We expect all our teachers to address any behaviour that is unacceptable, who breaks our school rules or who doesn't follow a reasonable instruction. Where this occurs teacher will be required to log this as a negative incident on Schoolpod

3.2 Teachers will address poor behaviour by speaking to the pupil and giving them an instruction to stop the witnessed behaviour before informing a member of the Senior Leadership Team of the poor behaviour witnessed. Where this occurs teacher will be required to log this as a negative incident on Schoolpod

3.3 Where the behaviour of a pupil makes us worried that they are suffering, or are likely to suffer, significant harm, we expect our staff to follow our safeguarding policy.

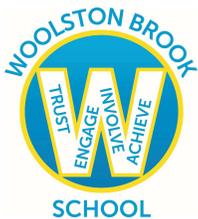
4. The actions we may take when a pupil misbehaves during this time

4.1 Any pupil that is unable to cooperate with our expectations around behaviour and keeping themselves and other safe during this time will be discussed during daily staff de-brief. Actions taken to address this may include:

- reconsidering the time/days pupil is invited into school,
- change of class base,
- being educated on a one- to one basis only.,
- In the case of serious and persistent breaches, the pupil may be directed to return home and will continue with home-learning until further notice. This period will be for at least 5 school days, but will last until the Head teacher decides they can return to face-to-face sessions.

4.2 The following are some examples of what we consider to be unacceptable behaviour (additional to those in our Behaviour for Learning Policy) specific to the context of the phased return delivery of face-to-face sessions, though the list is not exhaustive:

- refusing to sanitise hands despite guidance or reminders
- not moving directly to the allocated classroom despite guidance or reminders
- deliberately making contact, or attempting to make contact, with another person despite guidance or reminders



- deliberately moving within 2 meters, or attempting to move within 2 meters, of another person despite guidance or reminders
- deliberately and unnecessarily performing actions associated with symptoms of Covid-19, for example but not limited to, coughing and/or sneezing despite guidance or reminders
- taking or removing items from another pupils stationery pack
- not attempting to cover the nose and mouth with a tissue or arm when coughing and/or sneezing despite guidance/reminders

5. Behaviour outside the school during this time

5.1 Pupils must not congregate in groups with others beyond their household before or after school. When waiting to enter the school at the start of the day, pupils must adhere to the 2 metre marking in the front of school

5.2 Pupils who are not being transported either by School transport or parents/carers, must leave the school site when directed and once through the gate make their way directly to their home.

5.3 Failure to follow these instructions outside of school during this time will result in the actions highlighted in section 4 of this policy